



St Nicholas C of E (VA) Primary School and Nursery

Six Hills Way, Stevenage, SG2 0PZ

Tel: 01438 352706, Email: admin@stnicholas120.herts.sch.uk Website: www.stnicholas120.herts.sch.uk

Headteacher: Mrs Lorraine Collins BA (hons), MA



SUPPLEMENTARY INFORMATION FORM 2028-29

If applying under category 4, 5 or 6
Please complete in block capitals and
return this form to the School Office by 15th January 2028

Your Child's Details

Name of Child

Date of Birth.....

Your Details

Name of Parent or Carer.....

Permanent Home Address. (Note: This is the Child's permanent residence and not an accommodation address.)

.....

..... Post Code.....

Relationship to Child..... Home Telephone No.

Daytime Telephone No. Mobile Phone No.

Do you wish your application to be considered under Category 4, 5 or 6 of our Admission Policy? If so, please indicate below

(Please tick appropriate box)

Children who have an EHC (Education, Health and Care) Plan which names this school will be admitted to the school before any oversubscription criteria are applied.

4: - Anglican

5: - Other Christian denominations

6: - Established world faiths – Please confirm
which faith you are applying under.



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Further Information

- If you wish your application to be considered under criteria 4, 5 or 6 please have page 3 of this form (confirming regular church/ place of worship attendance at least twice a month for the two years prior to this application being made) completed and signed by your parish priest or religious leader as appropriate.

Please note that if the place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the place of worship or alternative premises have been available for public worship.

NOTES TO PARENT

How the information on this form will be used:

By completing this form and signing the declaration below you are agreeing for St Nicholas School, if oversubscribed, to check whether your child's details meet the school's published admission rules and if he/she can be offered a school place.

Any personal data collected will be treated as confidential under the principles of the Data Protection Act 2018. We will not use the data for any other purpose, nor will we share your data with any third parties other than the Department for Education (for statutory reporting), Hertfordshire County Council departments who may from time to time send you advice, guidance and information relating to changes to early years provision and educational services that are relevant and/or of benefit to your child and your local children's centre who support the local authority by assisting families to access the services that children are entitled to. We may use the church or religious places of worship information taken from the SIFs in order to facilitate communication between these establishments and our school.

We may retain the SIFs until the end of the academic year of admission.

DECLARATION

The information I have given on this form is complete and accurate. I understand that my personal information will be held securely and will be used only for the purpose of verifying this application.

I agree to St Nicholas School using this information to consider my application for a school place. I understand that if any part of this completed application form is found false the offer of a place may be withdrawn.

I understand that the completion of an application form does not guarantee a place in the school.

Signature of Parent or Carer.....

Full Name.....

Date.....

Thank you for completing this information. Please return to the school office by 15th January 2028.



LETTER TO PRIEST OR RELIGIOUS LEADER

To Whom it may concern,

The Parent named on the form is applying for a place for their child at St Nicholas School and has asked for their application to be considered under one of the school's faith-based criteria.

We would be grateful if you could complete the attached Supplementary Information Form to support their application.

We may need to contact you to verify the information so please provide your contact details on the form.

Please note that if the place of worship has been closed for public worship and has not provided alternative premises for that worship, the requirements of these admissions arrangements in relation to attendance will only apply to the period when the place of worship or alternative premises have been available for public worship.

Thank you for your help with this.

Yours sincerely

Mrs L Collins
Headteacher



Stevenage St Nicholas Primary School and Nursery

SUPPLEMENTARY INFORMATION FORM FOR THOSE CLAIMING CHURCH ATTENDANCE

Clergy are asked to complete and sign this form to assist the Governors in ensuring that those most qualified for admission under Categories 4, 5 and 6 are properly considered. Please note that priority will be based on the **parents' or carers'** links with the church and not the child's membership.

The relevant criteria, in priority order for the offering of places, are as follows: -

Category 4

Children, one or more of whose parents/carers have, at the time of application, shown commitment to the Church of England by attending an act of public worship at an Anglican church at least twice a month for the two years immediately prior to an application being made. Applicants in this category are required to provide evidence in the relevant section of the SIF duly completed by their Parish Priest.

This can be verified by the Priest, Minister, Pastor or appropriate religious leader using the Supplementary Information Form.

Category 5

Children, one or more of whose parents/carers have, at the time of application, shown commitment to another Christian denomination by attending an act of public worship at least twice a month for the two years immediately prior to an application being made. Applicants in this category are required to provide the relevant section of the SIF duly completed by their Priest, Minister or Pastor.

'Other Christian Denominations' (category 5) is understood broadly as an established Christian church, tradition or group of churches that shares the core beliefs of Christianity, including belief in the Trinity.

Category 6

Children from families of other established World Faiths with at least one parent/carers who has, at the time of application, shown commitment to their place of worship by attending(?) at least twice a month for the two years immediately prior to an application being made. Applicants in this category are required to provide the relevant section of the SIF duly completed by their religious leader.

Established World Faiths (category 6) means the following: Judaism, Hinduism, Sikhism, Buddhism and Islam.



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Family Information

Name of Child in full.....

Name of Parent or Carer.....

Child's Permanent Home Address.....

Church Information

Name and Denomination of Church or Other Faith's place of worship.....

Address.....

.....

Name of Priest or Religious Leader.....

Position in Church/ Place of worship.....Contact Telephone No.

If category 5, is this Church a member of Churches together in England or the Evangelical Alliance or who profess Trinitarian Faith?

YES / NO (Delete as appropriate).

I confirm that one or more parent/ carer has worshipped at this Church/ attended this place of worship at least twice a month for a minimum of two years immediately prior to the date of this application.

Signature of Priest or Religious Leader.....

Date.....

Please Print Name.....